



PEACE COMMUNITY
CENTER



Peace Lutheran Church
The Church that Welcomes and Serves

Vision and Call Intern 2021-2022 School Year

Monthly Stipend: \$1684/month

Location: Tacoma, WA

Position Type: Internship, Full-time (40 hours/week)

Length of Commitment: 9.5 months (end of August - early June)

Reports To: McCarver Scholars Program Manager (Peace Community Center) and Director of Children, Youth & Family Ministry (Peace Lutheran Church)

About Peace Community Center

Peace Community Center is rooted in faith and the Hilltop neighborhood and believes that education is an integral part of a strong community. Peace Community Center's mission is to create transformational educational experiences for Hilltop youth and families of promise empowering future success in college, career, and community leadership.

About Peace Lutheran Church

Peace Lutheran Church is an urban congregation in the heart of the beautiful Hilltop neighborhood of Tacoma. We seek to reflect the ethnic, generational, socioeconomic, and cultural diversity of the Hilltop community. We work alongside the Peace Community Center to serve the neighborhood, providing much-needed academic, spiritual, and personal development support services to Hilltop children, youth, and families.

Our mission: Compelled by the love of God and our faith in Jesus Christ, Peace Lutheran Church, a diverse people of faith, in partnership with Peace Community Center, seeks to realize God's dream for the world through worship, learning, giving, and serving.

Our vision: We believe God's vision for Peace is to be a diverse community of faith in the Hilltop where all are welcome – a community that is *Spirit-filled, compassionate, healthy, reconciled, and just.*

About the Position

The Vision and Call Intern will serve as a leader in Peace Lutheran Church's children/youth ministries *and* Peace Community Center's McCarver Scholars program. Vision and Call Interns are called to mentor children, care for families, and build disciples for Christ in the community.

Primary Responsibilities - Peace Community Center

McCarver Scholars: Academic Support, Engagement, Mentorship

- Be a positive role model to program participants.
- Oversee the academic and social emotional well-being of a cohort of students.
- Build meaningful relationships with students, families, and teachers.
- Provide group or one-on-one academic tutoring sessions in all elementary or middle school subjects.
- Implement social emotional learning best practices including but not limited to: warm welcomes, zones of regulations, and community circles.
- Design and facilitate enrichment activities based on interests and skill sets.
- Assist with the facilitation of STEAM enrichment activities.



- Maintain a daily contact log including but not limited to: case notes from 1:1 meetings with students, daily program attendance, family engagement attempts, etc.
- Support family engagement events.
- Communicate regularly with families on student progress.
- Support with survey dissemination and facilitation.
- Support the design, planning, and implementation of spring break programming, and Summer Learning Academy.

Primary Responsibilities - Peace Lutheran Church

Children/Youth Ministries: Bible Study, Faith Formation, Service, and Fellowship

The Vision & Call Intern will take lead in one or more of the following activities:

- Sunday School and Children's Worship on Sundays
- Children/Youth Education Programming (i.e. Kids at Peace on Fridays, Angel Choir etc.)
- Special Events (i.e. Family Nights, cross-generational events, lock-ins, servant experiences etc.)
- Attend Sunday Worship weekly and volunteer to assist occasionally;
- Contact families at least every other week to invite to children's ministry activities;
- Support youth and family ministry.

Experience and Qualifications

Successful candidates must be committed to the mission of Peace Community Center and have a passion for and commitment to the Hilltop community and the education of Hilltop children and youth. Candidates must demonstrate strong belief that all children and youth can learn and be successful contributors and leaders of their community. Candidates must demonstrate a commitment to diversity, equity, and inclusion. Strong candidates will be detail-oriented, approachable, and determined to learn organizational structures within the not-for-profit sector as well as K-12 and College & Career.

Preferred Experience and Qualifications

- Completion of relevant training might be required.
- A willingness to learn and work as part of a team.
- A high degree of professionalism and the ability to follow instructions.
- Strong time management and reliable transportation.
- Demonstrated commitment to racial equity:
 - Experience working in racially and ethnically diverse environments
 - Demonstrated commitment to understanding and dismantling racial inequities
 - Desire to further understand institutional racism through collective discussions, readings, and trainings
- Ability to adapt to new and rapidly changing situations
- Strong social emotional skills
- Excellent written communication
- The ability to demonstrate a friendly, courteous and professional manner while working with students and families, volunteers, external partners, school and Peace staff
- Skilled knowledge of Google Apps and Microsoft Office Suite



Benefits and Hours

- Monthly living stipend of \$1684
- On-going vocation & faith development and mentoring
- Professional Development and training to prepare for future careers in ministry, nonprofit administration, education, program development and social work
- Full-time (40 hours/week)

SAMPLE Schedule (varies depending on programming/ministry needs)						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Church: 8:30 -12:30	PCC Afterschool Program 2:00-6:00pm	PLC 10:30-2:00 PCC Afterschool Program 2:00-6:00pm	PLC 10:30-2:00 PCC Afterschool Program 2:00-6:00pm	PLC 10:30-2:00 PCC Afterschool Program 2:00-6:00pm	Training/Meeting: 9:00-2:00 PLC Program: 2:00-6:00	<i>Monthly Family Event</i>

Application Process and Timeline

Applications will be reviewed and processed on a rolling and as-needed basis.

The Vision & Call Internship Application can be found at linktr.ee/peacecommunitycenter.